

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
October 28, 2013

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director
Ted Haring, Director
Ray Morris, Director
Barbara Voigt, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., October 28, 2013, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as presented.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of September, 2013 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board ratify paid monthly invoices of \$6,424,421.57 and payroll of \$29,517.67 for the month of September, 2013, for a combined total of \$6,453,939.24. The motion passed unopposed.
 - B. Review and Consideration of Pending Legal Invoices for September, 2013: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board approve payment of the pending legal invoices for September, 2013. The motion passed unopposed.

- C. Review of September, 2013 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to acknowledge receipt of the Wells Fargo bank reconciliation for September, 2013 as presented. The motion passed unopposed.
 - D. Review of Budget Report for September, 2013: After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to acknowledge receipt of the Budget Report for September, 2013 as presented. The motion passed unopposed.
 - E. Review of Cash Reconciliation Report for June and September, 2013: After review and discussion, a motion was made by Director Dickson, seconded by Director Haring, to acknowledge receipt of the Cash Reconciliation report for June 30, 2013, and the Cash Reconciliation report for September 30, 2013. The motion passed unopposed.
 - F. Review of Reserve Allocation Report for June and September, 2013: After review and discussion, a motion was made by Director Dickson, seconded by Director Duncan, to recommend that the Board approve the Reserve Allocation report for June 30, 2013, and the Reserve Allocation report for September 30, 2013. The motion passed unopposed.
5. **Announcements:** Director Voigt reviewed the following announcements:
- A. Regular Board Meeting, November 4, 2013 at 1:30 p.m.
 - B. San Gorgonio Pass Water Task Force, November 4, 2013 at 6:00 p.m., Banning City Hall Council Chambers.
 - C. The office will be closed in observance of Veterans Day, November 11, 2013.
 - D. Engineering Workshop, Tuesday, November 12, 2013 at 1:30 p.m.
 - E. Regular Board Meeting, November 18, 2013 at 1:30 p.m.
- Director Voigt added:
- F. ACWA Region 9 Briefing, October 30, 2013, at 9:30 a.m., Eastern Municipal Water District. Director Voigt also asked to have ACWA meetings listed in future Announcements.
6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:00 p.m.



Jeffrey W. Davis, Secretary of the Board