

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
October 7, 2013

Directors Present: John Jeter, President
Bill Dickson, Vice President
Ron Duncan, Director
Mary Ann Melleby, Director
Ray Morris, Director
Barbara Voigt, Director

Director Absent: Ted Haring, Director

Staff Present: Jeff Davis, General Manager
Thomas Todd, Finance Manager
Kenneth Falls, Operations and Maintenance Manager
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 1:30 p.m., October 7, 2013 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** The agenda was adopted as presented.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, September 16, 2013
 - B. Approval of the Minutes of the Joint Board Meeting with San Bernardino Valley Municipal Water District, September 17, 2013
 - C. Approval of the Minutes of the Water Conservation and Education Workshop, September 30, 2013
 - D. Approval of the Minutes of the Employee Guide Workshop, October 3, 2013
 - E. Ratification of Paid Invoices and Monthly Payroll for August, 2013
 - F. Approval of Pending Legal Invoices for August, 2013
 - G. Acceptance of August, 2013 Bank Reconciliation
 - H. Acceptance of Budget Report for August, 2013

Director Dickson moved, seconded by Director Morris, to approve the consent calendar as presented. Motion passed unopposed.

5. Reports:

A. General Manager's Report:

(1) Operations Report: General Manager Davis reported on the following: **(a) SWP Water Deliveries:** The Agency delivered a total of 105 acre-feet to Little San Gorgonio (LSG) Creek ponds and a total of 898 acre-feet to Beaumont Cherry Valley Water District ponds, for a total of 1003 acre-feet for the month of September.

(2) General Agency Updates: **(a) Upper Santa Ana Integrated Regional Water Management Plan (IRWMP):** General Manager Davis informed the Board that the 2007 Upper Santa Ana IRWMP is being updated and he has decided to participate at no cost. **(b) San Gorgonio Pass Water Agency Website:** General Manager Davis gave a status report on the Agency's website restructuring that resulted in part from the Riverside County Grand Jury recommendation (to all public water and sanitation districts) on transparency. Staff has met with the web designer; website changes should be completed by the end of the month. A presentation on the website additions and enhancements will be provided at a future board meeting. **(c) Water Exchange with San Bernardino Valley Municipal Water District (SBVMWD):** A water exchange agreement between SBVMWD and the Agency will likely not be finalized until sometime in 2014. This is due in part to the cost allocation for the Bay Delta Conservation Plan which could alter contract negotiations between SBVMWD and Metropolitan Water District. **(d) U.S. Geological Survey (USGS):** The USGS contacted the Agency to explain that additional costs have been incurred on the Cabazon Basin Model and with upgrades to the Beaumont Basin Model. Additional costs include an abundant amount of time spent between USGS and Beaumont Basin Watermaster's engineer on the Beaumont Basin Model upgrades. A detailed report on this topic will take place at a future Finance and Budget workshop. **(e) Banning Centennial Gala:** The Banning Centennial Gala will take place on November 2nd at Morongo Resort and Casino Resort and Spa. Reservations are required and turn-of-the-century attire is suggested. **(f) Beaumont Chamber of Commerce:** Good Morning Beaumont (breakfast) will be held this Friday at Tukwet Canyon Golf Club at 7:30 a.m.; Supervisor Marion Ashley will be the guest speaker. **(g) Cancellation of Joint Meeting with the San Gorgonio Pass Water Task Force:** At the request of Chair Debbie Franklin (SGPWTF) the joint workshop has been canceled. **(h) Water Feature Update:** Proposals to improve the water feature will be provided to the Board within the next month.

B. Directors Report: **1)** Director Melleby reported on the Beaumont Basin Watermaster meeting that was held on October 2nd. She informed the Board that the Press Enterprise had an insert in Sunday's newspaper on the Bay Delta Conservation Plan – *Why it matters to you*. **2)** Director Voigt reported that she attended the Beaumont Basin Watermaster meeting held on October 2nd.

6. New Business: (Discussion and Possible Action)

A. Consideration of Appointments to California Special Districts Association Committees (CSDA): A staff report and an Interest form were included in the agenda packet. President Jeter asked if there are any volunteers for the CSDA committees. General Manager Davis stated that there had been some discussion on whether to have staff appointed to certain committees. He suggested that nominating staff be tabled to next year. Director Melleby stated that the CSDA is an excellent organization; however, she is currently unable to serve at this time. General Manager Davis informed the Board that Director Melleby was recently elected to ACWA's Region 9 Board.

President Jeter requested a motion. Director Dickson made a motion, seconded by Director Duncan, to table this item for consideration until next year. The motion passed unopposed.

- B. Consideration of Sponsorship of Southern California Water Committee Annual Dinner:** A staff report and materials for sponsorship were included in the agenda packet. General Manager Davis informed the Board that the Agency had purchased a table last year; attendees included board members and elected officials. This year's event will take place in the City of Industry on October 24th; discussion item will be on the water bond. After discussion, the Board tabled this item in order for staff to check with local elected officials to inquire if they would be interested in attending prior to purchasing a table. Directors Voigt and Duncan stated that they will be attending.
- C. Consideration of Sponsorship of Inland Solar Challenge:** A staff report and sponsorship materials were included in the agenda packet. President Jeter stated that this item had been discussed at the Water Conservation and Education workshop. Director Dickson made a motion, seconded by Director Morris, to approve the \$4,000 sponsorship level. Motion passed unopposed.
- D. Consideration of Contract with Inland Empire Resource Conservation District (IERCD) for School Education Program on Water Conservation:** A staff report and the Specific Budget Proposal for the School Education Program on Water Conservation were included in the agenda packet. President Jeter stated that this item had also been discussed at the Water Conservation and Education workshop. Director Duncan made a motion, seconded by Director Melleby, to approve the contract with IERCD, not to exceed \$4,000. Motion passed unopposed.
- E. Consideration of Cost of Living Adjustment (COLA) for Staff:** A staff report was included in the agenda packet. President Jeter reminded the board that this item was discussed at length at the October 3rd Employee Guide workshop. Director Morris made a motion, seconded by Director Duncan, authorizing a three percent COLA for staff retroactive to July 1st. Motion passed unopposed.
- F. Consideration of Contract with CV Strategies for Strategic Communication Services:** A staff report and a proposal from CV Strategies were included in the agenda packet. General Manager Davis introduced President and Founder of CV Strategies Erin Gilhuly and staff writer Alex Altman. After discussion, Director Duncan made a motion, seconded by Director Melleby, to approve the contract with CV Strategies for Strategic Communication Services not to exceed \$40k. Motion passed unopposed.
- G. Status Report on State Water Project Contract Extension Negotiations:** General Manager Davis gave a brief overview on the process for the contract extension negotiations, stating that this is a public process as required by the Monterey Amendment. The following topics were discussed at the last meeting:
1. Financial Steering Committee: Would consist of representation from both the Contractors and DWR on approval power for financial and work plans.
 2. Flow of funds. (How will funds be distributed?)
 3. Discretion of DWR Director – How much discretion does the Director have over funds?
 4. Reserve funds – What happens if funds are still short?

General Manager Davis stated that the Contractors provided DWR with specific terms that the Contractors deemed necessary in order for a contract to be signed; these specific terms were not being presented as proposals, thereby eliminating the proposal vs. counterproposals process. The facilitator had indicated that the specific items requested were achievable and that the process may take only a matter of weeks. The next Contract Extension Negotiation meeting will take place on October 9th.

7. **Topics for Future Agendas:** No topics were requested for future agendas.
8. **Announcements:**
 - A. Canceled - San Geronio Pass Water Task Force Joint Workshop, Tuesday, October 8, 2013 at 1:30 p.m.
 - B. Engineering Workshop, October 14, 2013 at 1:30 p.m.
 - C. San Geronio Pass Water Task Force, October 14, 2013 at 6:00 p.m. at Banning City Council Chambers
 - D. Regular Board Meeting, October 21, 2013 at 1:30 p.m.
9. **Adjournment:** President Jeter adjourned the meeting at 2:03 p.m.



Jeffrey W. Davis, Secretary of the Board
cmr