

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**June 27, 2013**

**Directors Present:** John Jeter, President  
Bill Dickson, Vice President  
Ted Haring, Director  
Ray Morris, Director  
Barbara Voigt, Director

**Directors Absent:** Mary Ann Melleby, Treasurer  
Ron Duncan, Director

**Staff and Consultants Present:**  
Jeff Davis, General Manager  
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., June 27, 2013, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as presented.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**  
*President Jeter turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.*
  - A. Ratification of Paid Invoices and Monthly Payroll for the Month of May, 2013 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Haring, seconded by Director Jeter, to recommend that the Board ratify paid monthly invoices of \$484,205.92 and payroll of \$29,468.61 for the month of May, 2013, for a combined total of \$513,674.53. The motion passed unopposed with Directors Duncan and Melleby absent.
  - B. Review and Consideration of Pending Legal Invoices for May, 2013: After review and discussion, a motion was made by Director Haring, seconded by Director Dickson, to recommend that the Board approve payment of the pending legal invoices for May, 2013. The motion passed unopposed with Directors Duncan and Melleby absent.

- C. Review of May, 2013 Bank Reconciliation: After review and discussion, a motion was made by Director Dickson, seconded by Director Haring, to acknowledge receipt of the Wells Fargo bank reconciliation for May, 2013 as presented. The motion passed unopposed with Directors Duncan and Melleby absent.
  - D. Review of Budget Report for May, 2013: After review and discussion, a motion was made by Director Haring, seconded by Director Morris, to acknowledge receipt of the Budget Report for May, 2013 as presented. The motion passed unopposed with Directors Duncan and Melleby absent.
  - E. Review of Proposed Budget for FY 2013-14: After review and discussion, a motion was made by Director Dickson, seconded by Director Morris to recommend that the Board approve the proposed budget for FY 2013-14. The motion passed unopposed with Directors Duncan and Melleby absent. The Board asked staff to answer some specific questions about the budget at the July 1, 2013 Board meeting.
  - F. Review and Consideration of COLA: After review and discussion, the consensus of the Board was to consider the matter at a future meeting.
  - G. Discussion of Potential Tax Rate Scenarios: General Manager Jeff Davis opened the discussion with a review of tax rate presentations staff have brought to Finance and Budget workshops in the past 2 years, noting specific points where staff gained information that affected the scenarios. Finance Manager Tom Todd handed out the first scenario that assumes no new construction. General Manager Davis reviewed it, noting the updated figures and how Board actions had improved the tax rate outlook. Finance Manager Todd handed out the second scenario that assumes new construction, and General Manager Davis reviewed it. In either scenario, staff showed that no increase in tax rate is necessary, at least for the next few years. As this was a discussion item, no action was taken.
5. **Announcements:** Director Voigt reviewed the following announcements:
- A. Regular Board Meeting, July 1, 2013 at 1:30 p.m.
  - B. The office will be closed in observance of Independence Day, July 4, 2013.
  - C. Engineering Workshop, July 8, 2013 at 1:30 p.m.
  - D. San Gorgonio Pass Water Task Force, July 15, 2013 at 10:00 a.m., Banning City Hall Council Chambers.
  - E. Regular Board Meeting, July 15, 2013 at 1:30 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:48 p.m.

  
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Jeffrey W. Davis, Secretary of the Board