

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
April 22, 2013

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director
Ted Haring, Director
Ray Morris, Director
Barbara Voigt, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., April 22, 2013, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as presented.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of March, 2013 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Dickson, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$3,693,548.73 and payroll of \$29,839.66 for the month of March, 2013, for a combined total of \$3,723,388.39. The motion passed unopposed.
 - B. Review and Consideration of Pending Legal Invoices for March, 2013: After review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to recommend that the Board approve payment of the pending legal invoices for March, 2013. The motion passed unopposed.
 - C. Review of March, 2013 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to

acknowledge receipt of the Wells Fargo bank reconciliation for March, 2013 as presented. The motion passed unopposed.

- D. Review of Budget Report for March, 2013: After review and discussion, a motion was made by Director Haring, seconded by Director Duncan, to acknowledge receipt of the Budget Report for March, 2013 as presented. The motion passed unopposed.
- E. Review of Cash Reconciliation Report for March 31, 2013: After review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to acknowledge receipt of the Cash Reconciliation Report of March 31, 2013 as presented. The motion passed unopposed.
- F. Review of Cash Reserves Report for March 31, 2013: General Manager Jeff Davis reviewed the history of the Cash Reserves Report, and described how the report has evolved over the years. The Board made some suggestions to help make future reports more understandable to the public. General Manager Davis also committed to reviewing the reserves policy at an upcoming meeting. After further review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to acknowledge receipt of the Cash Reserves Report for March 31, 2013. The motion passed unopposed.

5. Announcements: Director Voigt reviewed the following announcements:

- A. Regular Board Meeting, May 6, 2013 at 1:30 p.m.
- B. Engineering Workshop, May 13, 2013 at 1:30 p.m.
- C. Regular Board Meeting, May 20, 2013 at 1:30 p.m.

General Manager Davis announced two upcoming meetings:

- 1. The Southern California Water Committee is having its quarterly lunch on Friday, April 26, 2013, in Chino.
- 2. Pass EDA is having its annual City Manager's Forum on Friday, April 26, 2013, at Casino Morongo.

6. Adjournment: The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 2:10 p.m.



Jeffrey W. Davis, Secretary of the Board