

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
April 21, 2014 at 1:30 p.m.

- 1. Call to Order, Flag Salute and Roll Call**
- 2. Adoption and Adjustment of Agenda**
- 3. Public Comment**

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary.
- 4. Consent Calendar:**

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

 - A. Approval of the Minutes of the Regular Board Meeting, April 7, 2014* (Page 2)
 - B. Approval of the Minutes of the Engineering Workshop, April 14, 2014*(Page 6)
- 5. Reports (Discussion and Possible Action)**
 - A. General Manager's Report
 1. Operations Report
 2. Water Supply Update* (Page 9)
 3. General Agency Updates
 - B. Directors' Reports
- 6. New Business (Discussion and Possible Action)**
 - A. Consideration of Resolution No. 2014-03 Urging Heightened Water Conservation by Customers in Response to Drought Conditions* (Page 12)
 - B. Consideration of Local Agency Formation Commission (LAFCO) Board Nomination* (Page 16)
 - C. Consideration of Drought Update Meeting for the Region* (Page 19)
- 7. Topics for Future Agendas**
- 8. Announcements**
 - A. San Gorgonio Pass Regional Water Alliance Group Tour – April 23, 2014 at 10:00 a.m. – 4:00 p.m. (Tour begins and ends at the SGPWA Parking Lot)
 - B. Finance and Budget Workshop, April 28, 2014 at 1:30 p.m.
 - C. Regular Board Meeting, May 5, 2014 at 1:30 p.m.
 - D. Engineering Workshop, May 12, 2014 at 1:30 p.m.
- 9. Closed Session (2 Items)**
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (one potential case)
 - B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Consideration of Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (one potential case).
- 10. Adjournment** ***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgpwa.org 1 / 20 person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Special Board of Directors Meeting
April 7, 2014

Directors Present: John Jeter, President
Bill Dickson, Vice President
Ron Duncan, Director
Ted Haring, Director
Mary Ann Melleby, Director
Ray Morris, Director
Barbara Voigt, Director

Staff Present: Jeff Davis, General Manager
Thomas Todd, Finance Manager
Kenneth Falls, Operations and Maintenance Manager
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The special meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 3:00 p.m., April 7, 2014 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** General Manager Davis announced a correction to the agenda to correct item 6c, to read – Consideration of Authorizing General Manager to sign Verizon Wireless Cell Tower Agreement. The agenda was adopted as amended.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, March 17, 2014
 - B. Approval of the Minutes of the Finance and Budget Workshop, March 24, 2014
 - C. Approval of the Finance and Budget Workshop Report, March 24, 2014

Director Morris moved, seconded by Director Duncan, to approve the items on the consent calendar as presented. Motion passed 7-0.

5. Reports:

A. General Manager's Report:

(1) Operations Report: General Manager Davis reported on the following: **(a) SWP Water Deliveries:** SWP water deliveries will begin Tuesday, April 8th to accommodate the Beaumont Cherry Valley Recreation & Parks District's Annual Fishing Derby event that is being held at BCVWD ponds from April 26 – 27. The conveyance of the water will be accomplished by using the Crafton Hills bypass line.

(2) General Agency Updates: (a) East Branch Extension (EBX): **1)** General Manager Davis stated that there are three agreements that the Board will be asked to authorize in the near future, those agreements are as follows: Updating the Operations and Management agreement with DWR and SBVMWD, Updating the Capacity Rights Agreement with DWR and SBVMWD, and the Third Joint Facilities Agreement with SBVMWD pertaining to capacity. General Manager Davis provided an overview of each of the three agreements. He will be presenting to the Board all three agreements for approval by June or July 2014. **2) Switchgear Bid Update:** General Manager Davis provided an update on the switchgear bid opening, stating that five bids were received ranging between \$4.5 million to \$10.5 million; the Engineer's estimate was \$7.1 million. **(c) Update on SWP Contract Extension Negotiations:** An Agreement in Principal document has been attained pertaining to the major points related to the contract; attorneys will be reviewing the language before it is released for review. Once finalized, staff will bring it to the Board for approval. General Manager Davis stated that he will review the Agreement in Principal with the Board during an Engineering workshop. **(d) Update on Water Conservation Education:** A total of 367 students have attended the sessions that the Agency, along with the Inland Empire Resource Conservation District, has been conducting at local schools. The goal is to reach a total of 700 students by the end of the school year. **(e) Drought Update:** Recent storms have provided enough water to increase flows through the Delta, which means that the salinity levels will not be as high as anticipated. **(f) ACWA:** ACWA is urging its members to pass resolutions requesting Californians to use water wisely. A resolution will be presented to the Board at the next Board meeting. **(g): Beaumont Avenue Recharge Facility – General Manager's Statement on Publicized/Unpublicized Misinformation:** General Manager Davis made the following statement: "It is apparent that there is confusion and misinformation in the community about the Agency's proposed recharge project. This is becoming apparent through press reports and public meetings, as well as through direct contact with community members. A number of people seem to think that one of the purposes of this proposed facility is to recharge recycled water from the City of Beaumont into the Beaumont Basin. As the Board knows, this is not true. We are constructing this facility as a conjunctive use facility to recharge State Water Project water when it is available, in wet years. We have no plans to put any other water in this facility. We have had no discussions of any kind with the City or with any other entity about recharging anything other than our own imported water into this facility. The Board knows that we previously looked at another, smaller in-stream recharge facility that would have utilized Noble Creek to recharge smaller amounts of imported water for six months a year. During the CEQA process for that proposed facility, staff discussed various agreements with the City of Beaumont, the County Flood Control District, and the Corps of Engineers. This was necessary in part because the City of Beaumont owned the property that we were going to recharge water on. The Board eventually decided against that project. You as a Board then directed me to move forward with our current proposed project. The current proposed project brings more benefit to the region and does not require agreements with anyone else. We have no such agreements, nor are we considering any agreements with any other party to use this facility. Apparently this misinformation is out there in the community and I feel obligated to address it here. I will also look into other outreach efforts that may be required in order to clear this up and clarify our goals for the proposed facility. I will continue to keep the Board updated as I work improve the community's understanding of this issue." President Jeter stated that a letter to the Record Gazette editor is called for to correct the misinformation that was printed in its newspaper. He requested that staff prepare a letter for his signature. General Manger Davis acknowledged his request.

B. Directors Report: **1) Director Haring** reported that he has been asked to serve on Supervisor Ashley's special committee to review the 1-10 Gateway project. He was told by Supervisor Ashley's staff that he was asked to be on the committee due to his water background and his current place of residence, which is located in Calimesa. The project review will take place over the next seven months. Director Haring invited the Board to relay to him any questions or concerns that they or their constituents may have relating to the project. The first meeting will take place at Noble Creek Recreation Center on April 10th, at 6:00 p.m. **2) Director Melleby** reported that she attended the SGPRWA meeting held on March 26th, on behalf of President Jeter. She informed the Board that ACWA issued a news release today on its recommendation on groundwater management in California. **3) Director Voigt** reported that she attended the SGPRWA meeting, also the Beaumont Basin Watermaster meeting. **4) Director Duncan** reported that he attended the SGPRWA meeting, the Cabazon Water District meeting, which was canceled due to not meeting the quorum requirement, and he also attended High Valley Water District's Board meeting.

6. New Business: (Discussion and Possible Action)

A. Consideration of Authorization to Contract with Atkins Global for the Beaumont Avenue Recharge Facility Post Design: A staff report and a copy of the proposal from Atkins Global were included in the agenda packet. General Manager Davis reminded the Board that during the February 18th Board meeting he was given authorization to advertise for the post design of the project. General Manager Davis chose Atkins Global for the post design for a number of reasons: #1). Atkins Global designed the pipeline. #2). Atkins Global is designing the connection to the East Branch Extension. #3). Atkins Global is well experienced in working with DWR. Atkins will be involved in services that include support for the bidding process, inspection services, drawing review, and coordination with the Contractor and with DWR regarding various encroachment permits. After discussion, Director Dickson made a motion, seconded by Director Morris, to authorize the general manager to sign the agreement with Atkins Global for the post design services, not to exceed \$200,000. Motion carried unopposed 7 – 0.

B. Consideration of Authorization to Contract with First Carbon Solutions for the Beaumont Avenue Recharge Facility Post Design: A staff report and a copy of the proposal from First Carbon Solutions were included in the agenda packet. General Manager Davis stated that an extensive Environmental Impact Report (EIR) was completed and that mitigation monitoring services are required under the terms of the EIR. The Board's certification of the EIR also included adoption of the mitigation monitoring and reporting plan, which will be implemented by First Carbon Solution. Director Dickson made a motion, seconded by Director Melleby, to authorize General Manager to sign the agreement with First Carbon Solutions for the mitigation monitoring and reporting activities and to authorize expenditures, not to exceed \$50,000. Motion carried unopposed 7 – 0.

C. Consideration of Authorizing General Manager to sign Verizon Wireless Cell Tower Agreement: A staff report and a copy of the proposed license agreement were included in the agenda packet. Director Dickson stated that this agreement with Verizon Wireless is a benefit to the Agency and that he was pleased that the initial agreement with T-Mobile fell through, as the Verizon Wireless agreement offered more in revenue. Director Duncan made a motion, seconded by Director Dickson, to authorize the General Manager to sign the license Agreement with Verizon Wireless upon approval of the terms by General Counsel. Motion carried unopposed 7-0.

- D. Consideration of ACWA Polling Funds:** A staff report and a copy of a letter from ACWA requesting voluntary polling funds were included in the agenda packet. General Manager Davis explained that ACWA is requesting a suggested contribution amount of \$5,000 from its members to conduct a polling to determine the viability of a revised water bond. The survey would be needed to collect current data on public attitudes on water, the drought and a potential water bond. After discussion, Director Dickson made a motion, seconded by Director Morris, approving a contributing of \$1,000. Motion carried unopposed 7-0.
7. **Topics for Future Agendas:** President Jeter reiterated that there will be three EBX agreements that will be placed on an upcoming agenda. No other topics were requested for future agendas.
8. **Announcements:** *President Jeter reviewed the following announcements:*
- A. Engineering Workshop, April 14, 2014 at 1:30 p.m.
 - B. Regular Board Meeting, April 21, 2014 at 1:30 p.m.
 - C. San Gorgonio Pass Regional Water Alliance Bus Tour –
April 23, 2014 at 10:00 a.m. – 3:30 p.m. (Tour begins and ends – SGPWA Parking Lot)
9. **Adjournment:** *President Jeter adjourned the meeting at 3:43 p.m.*

Draft – Subject to Board Approval

Jeffrey W. Davis, Secretary of the Board

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SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA 92223
Minutes of the
Board of Directors Engineering Workshop
April 14, 2014

Directors Present: John Jeter, President
Ron Duncan, Director
Ted Haring, Director
Mary Ann Melleby, Director
Ray Morris, Director
Barbara Voigt, Director

Directors Absent: Bill Dickson, Vice President

Staff Present: Jeff Davis, General Manager
Tom Todd, Financial Manager

1. Call to Order, Flag Salute and Roll Call: The Engineering workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., April 14, 2014 in the Agency Board room at 1210 Beaumont Avenue, Beaumont, California. Director Melleby led the Pledge of Allegiance to the flag. A quorum was present.

2. Public Comment: There was no public comment at this time. President Jeter turned the meeting over to Mary Ann Melleby, Vice Chair of the Engineering Committee.

3. Review of SGPWA Act: A copy of the San Gorgonio Pass Water Agency Act was included in the agenda package. General Manager Davis reviewed portions of the Act with the Board, in particular the powers of the Board. He noted that the Board has wide ranging powers granted by the legislature to construct public works and to finance them, including those powers expressly granted in the Act as well as powers necessarily implied by the Act. He also reviewed the sections of the act related to water rates and what may be included in them, a facility capacity fee, and dissolution of the Agency. He remarked that the Act states that it is the intent of the legislature that the Agency not be dissolved as long as there is bonded indebtedness to be paid off.

4. Discussion on Draft Water Shortage Policy: A copy of the latest revision of the draft policy was included in the agenda package. General Manager Davis noted the differences between this draft and the draft discussed last month; these were printed in bold letters. The language regarding the first priority for water deliveries (5% of the water ordered by retail water agencies in a

given year), was changed to be allocated, per Section 101-15.5 of the SGPWA Act, to direct delivery customers who have turned off wells to receive the direct deliveries, thus contributing to groundwater overdraft elimination. In the previous draft, this water had been allocated to the Agency, who could choose to allocate it for the same purpose. The second major revision from last month was on third priority water, which is 10% of retail water agency orders for use by the Agency at its discretion. General Manager Davis noted the addition of a sentence that provides flexibility to the Board of directors to reduce this 10%, depending on the needs of the retail water agencies in a given year. Other revisions merely accounted for these two changes. Discussion, including input from retail water agencies, centered on the fact that the policy as currently drafted does not include any water other than Table A water and the suggestion that this policy should be combined with a revised policy for Section 101-15.5 of the Agency Act. General Manager Davis indicated that he would try to develop some language that would include additional water in the policy (carryover water, Yuba water, and other water) and bring this back for discussion at a future workshop. No decision was made on whether this policy would be combined with a policy on Section 101-15.5 or not. General Manager Davis indicated that there would not be a sense of urgency to adopt this policy if the Board would provide direction to him regarding allocation of water this year to recharging retail water agencies. He asked the Board if he could invoice the two recharging retail agencies based on the percentages of their deliveries over the past three years, which would be relatively consistent with the proposed policy to deliver to such retailers in proportion to their orders for State Water Project water. The Board agreed to this by consensus.

5. Discussion on Contract Extension—Agreement in Principle: After a five minute break, General Manager Davis presented a Power Point prepared by the State Water Contractors related to the Agreement in Principle currently being negotiated between the Contractors and the Department of Water Resources. The language for the AIP would be consistent with the results of the ten months of negotiations concluded last month. General Manager Davis indicated that it would likely be June or July before he would have an AIP for the Board to consider, and that this would not constitute a formal contract amendment, which would not come until an EIR is complete in approximately two years. However the AIP is requested by the Department to gauge the acceptance of the terms of the contract amendment to the Contractors and to justify moving forward with an EIR.

6. Announcements:

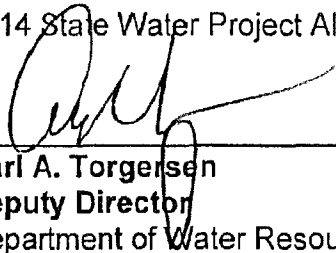
- A. Regular Board Meeting, April 21, 2014 at 1:30 pm.
- B. San Gorgonio Pass Regional Water Alliance Group Tour—April 23, 2014 at 10:00 a.m.-3:30 p.m. (Tour begins and ends at the SGPWA Parking Lot)
- C. Finance and Budget Workshop, April 28, 2014 at 1:30 p.m.

D. Regular Board Meeting, May 5, 2014 at 1:30 p.m.

7. **Adjournment:** Vice Chair Melleby adjourned the meeting at 3:24 p.m.

DRAFT – SUBJECT TO BOARD APPROVAL

Jeffrey W. Davis, Secretary to the Board

NOTICE TO STATE WATER PROJECT CONTRACTORS**Date:** APR 18 2014**Number:** 14-07**Subject:** 2014 State Water Project Allocation Increase back to 5 Percent**From:**

Carl A. Torgersen
Deputy Director
Department of Water Resources

The Department of Water Resources (DWR) is increasing the allocation of 2014 State Water Project (SWP) water for long-term contractors from 0 acre-feet to 208,628 acre-feet. Based on recent precipitation, runoff, and current water supply conditions, SWP supplies are projected to meet 5% of SWP contractors' requests for Table A water, which totals 4,172,536 acre-feet. A condition of this Allocation is that SWP contractors take delivery of this water after September 1, 2014. Attached is the modified 2014 SWP allocation table.

The 2014 Initial Allocation made on 11/19/13 was 5%, but was later reduced to Zero on 1/31/14 when hydrologic conditions turned historically dry. Although this increase from Zero back to 5% will provide much needed relief in meeting critical water needs in 2014, it remains the lowest overall allocation in SWP history. DWR is taking prudent steps in preparing for continued drought conditions should they persist into 2015.

If you have any questions or need additional information, please contact Robert Cooke, Chief of DWR's State Water Project Analysis Office, at (916) 653-4313.

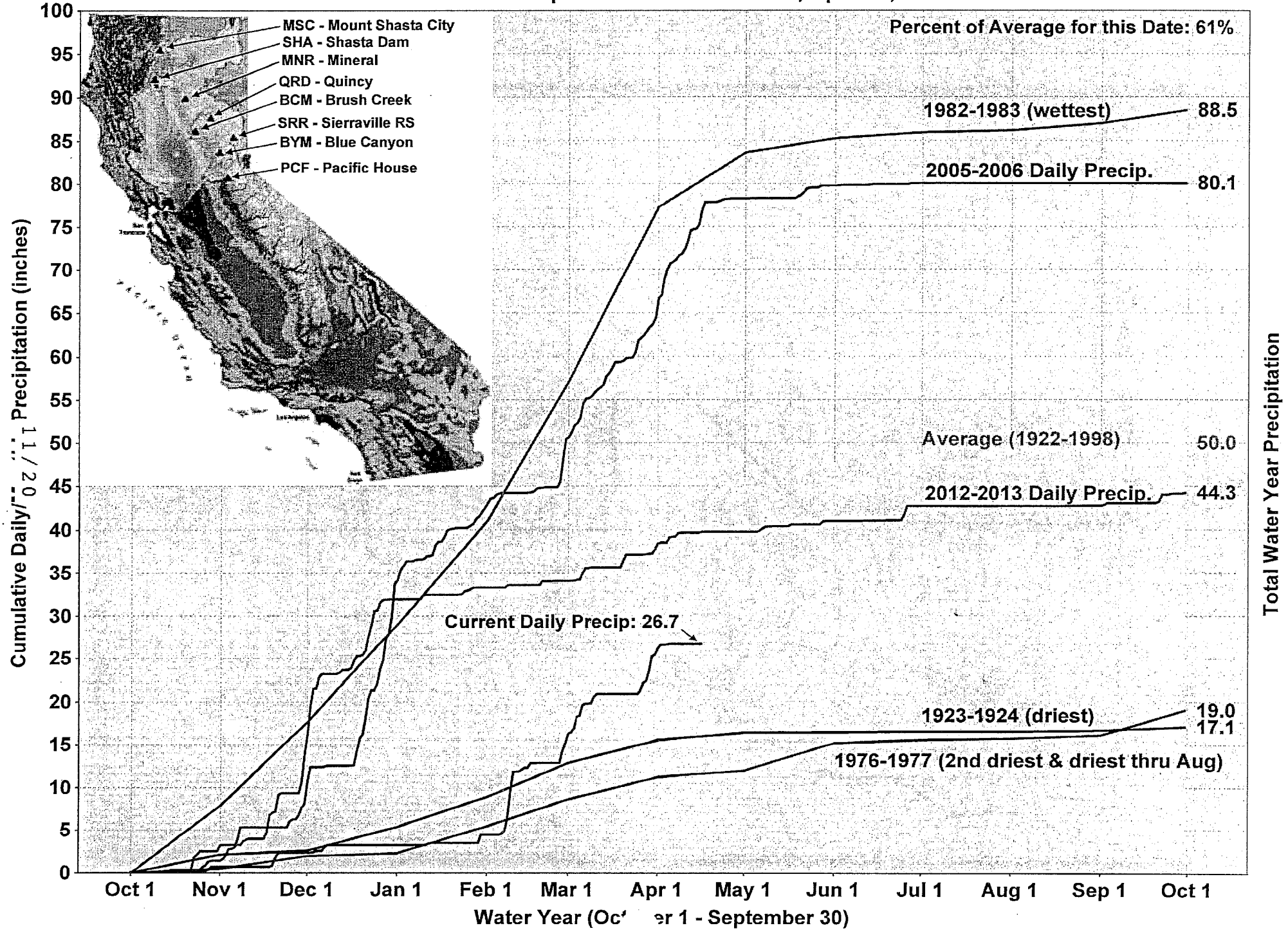
Attachment

2014 STATE WATER PROJECT ALLOCATION
(ACRE-FEET)

SWP CONTRACTORS	TABLE A (1)	INITIAL REQUEST (2)	APPROVED ALLOCATION (3)	PERCENT INITIAL REQUEST APPROVED (3)/(2) (4)
FEATHER RIVER				
County of Butte	27,500	27,500	1,375	5%
Plumas County FC&WCD	2,500	2,500	125	5%
City of Yuba City	9,600	9,600	480	5%
Subtotal	39,600	39,600	1,980	
NORTH BAY				
Napa County FC&WCD	29,025	29,025	1,451	5%
Solano County WA	47,706	47,706	2,385	5%
Subtotal	76,731	76,731	3,836	
SOUTH BAY				
Alameda County FC&WCD, Zone 7	80,619	80,619	4,031	5%
Alameda County WD	42,000	42,000	2,100	5%
Santa Clara Valley WD	100,000	100,000	5,000	5%
Subtotal	222,619	222,619	11,131	
SAN JOAQUIN VALLEY				
Oak Flat WD	5,700	5,700	285	5%
County of Kings	9,305	9,305	465	5%
Dudley Ridge WD	48,350	48,350	2,418	5%
Empire West Side ID	3,000	3,000	150	5%
Kern County WA	982,730	982,730	49,137	5%
Tulare Lake Basin WSD	87,471	87,471	4,374	5%
Subtotal	1,136,556	1,136,556	56,829	
CENTRAL COASTAL				
San Luis Obispo County FC&WCD	25,000	25,000	1,250	5%
Santa Barbara County FC&WCD	45,486	45,486	2,274	5%
Subtotal	70,486	70,486	3,524	
SOUTHERN CALIFORNIA				
Antelope Valley-East Kern WA	144,844	144,844	7,242	5%
Castaic Lake WA	95,200	95,200	4,760	5%
Coachella Valley WD	138,350	138,350	6,918	5%
Crestline-Lake Arrowhead WA	5,800	5,800	290	5%
Desert WA	55,750	55,750	2,788	5%
Little Rock Creek ID	2,300	2,300	115	5%
Metropolitan WDSC	1,911,500	1,911,500	95,575	5%
Mojave WA	82,800	82,800	4,140	5%
Palmdale WD	21,300	21,300	1,065	5%
San Bernardino Valley MWD	102,600	102,600	5,130	5%
San Gabriel Valley MWD	28,800	28,800	1,440	5%
San Geronio Pass WA	17,300	17,300	865	5%
Ventura County WPD	20,000	20,000	1,000	5%
Subtotal	2,626,544	2,626,544	131,328	
TOTAL	4,172,536	4,172,536	208,628	

SWPAO

Northern Sierra Precipitation: 8-Station Index, April 16, 2014



MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Resolution on Heightened Water Conservation

DATE: April 21, 2014

Summary:

In light of the hydrologic conditions this year, the Association of California Water Agencies (ACWA) has asked its members to pass resolutions urging heightened water conservation throughout the state this year. The purpose of this proposed Board action is to consider such a resolution.

Background:

Last year was the driest on record in California, and this year will likely be one of the ten driest. Water year 2012 was also a relatively dry year. Due to this being the third year of a drought, it is important for water agencies throughout the state, wholesale and retail, to lend their voices to a call for more conservation.

Detailed Report:

A resolution of this type does not have any official standing. As reviewed at the Engineering workshop, the San Geronio Pass Water Agency can restrict usage only on water that it sells. Rather, this resolution is a call to the general public, as well as institutional water users, to continue and increase ongoing water conservation efforts so that the region may get through this drought year without any public entity having to impose mandatory water conservation measures.

Fiscal Impact:

There is no fiscal impact to this action.

Relationship to Strategic Plan:

There is no direct relationship to the strategic plan. However the strategic plan does call for the Agency to take actions fitting for a

regional water agency, which it is. Passing this resolution helps make the Agency a regional leader on water conservation.

Recommendation:

Staff recommends that the Board approve Resolution 2014-03 and authorize the General Manager to make it available to the general public and to ACWA.

RESOLUTION NO. 2014-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY URGING HEIGHTENED WATER CONSERVATION BY RESIDENTS IN RESPONSE TO DROUGHT

WHEREAS, California is experiencing one of the most severe droughts on record; and

WHEREAS, the 2014 water year has been one of the driest in decades and follows two consecutive dry years throughout the state; and

WHEREAS, even after recent rain and snowfall, the state's major reservoirs remain well below average levels for the date and the statewide snowpack is less than a third of normal, with little time remaining to recover in 2014; and

WHEREAS, many areas of the state will face water shortages this year; and

WHEREAS, the State Water Project has announced an initial allocation of zero for its customers in 2014 while the federal Central Valley Project has announced the lowest-ever allocations for its contractors, creating a real possibility that 25 million Californians and more than a million acres of farmland will receive no water from the projects this year; and

WHEREAS, Governor Brown declared a drought state of emergency on January 17, 2014, and called on all Californians to do their part to reduce their water use; and

WHEREAS, though local water supply conditions vary around the state, California is nevertheless in a statewide drought, and it is critical that all residents do what they can to use water wisely to maximize supplies and protect water reserves in case next year is dry, too; and

WHEREAS, San Gorgonio Pass Water Agency has made significant investments in local programs to improve water supply reliability and conservation, including the construction of Phase 2 of the East Branch Extension, water education programs for students, presentation of drought updates to local business leaders, and the planning of a future conjunctive use storage facility, and will continue to do so.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the San Gorgonio Pass Water Agency recognizes that California is in a statewide drought and there is a critical need for all Californians to use water wisely on an ongoing basis and heighten their conservation efforts now as the state continues to face drought conditions; and

BE IT FURTHER RESOLVED, that the Board of Directors thanks its customers and local residents for their ongoing water efficiency efforts and asks that they re-double those efforts wherever possible at this time in response to the drought.

I certify that this is a true copy of Resolution No. 2014-03 as passed by the Board of Directors of the San Geronio Pass Water Agency at its meeting on April 21, 2014 in Beaumont, California.

Date: April 21, 2014

Board President

General Manager

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: LAFCO Election of Special District Representative

DATE: April 21, 2014

Summary:

Every two years, special districts in Riverside County elect a member of the LAFCO board representing special districts in the western part of the county. That process is beginning for 2014. The purpose of this proposed Board action is to notify and inform the Board of this process and to determine if any member of the Board wishes to be a candidate for this position.

Background:

The Local Agency Formation Commission, or LAFCO, is the branch of County government that makes the final decisions on annexations, sphere of influence extensions, incorporation of new cities, etc. It consists of elected officials representing the County, cities, and special districts, as well as a small staff. Every two years, a new member of the board representing special districts in the western half of the County is elected. In the past this has been done at a dinner; this year it will be done by mail.

Detailed Report:

This year, LAFCO is conducting the election via mail. The attached notice describes the process. In the very near future, LAFCO will ask for names of potential candidates for the election. Phil Williams from Elsinore Valley Municipal Water District is the incumbent and he has indicated that he will be a candidate for re-election. If a member of the Board wanted to be a candidate, the Agency would have to notify LAFCO during the 30-day nomination period.

Fiscal Impact:

There is no fiscal impact to this action.

Relationship to Strategic Plan:

There is no direct relationship to the strategic plan.

Recommendation:

There is no required action at this time. The primary purpose of this proposed Board action is to notify the Board of the process for electing a new LAFCO board member and to determine if there is any interest from any Board member in being a candidate.