

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
February 4, 2013 at 1:30 p.m.

1. Call to Order, Flag Salute and Roll Call

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary.

4. Consent Calendar:

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, January 22, 2013* (Page 2)
- B. Approval of the Minutes of the Finance and Budget Workshop, January 28, 2013* (Page 6)
- C. Approval of the Finance and Budget Workshop Report, January 28, 2013* (Page 8)

5. Reports (Discussion and Possible Action)

- A. General Manager's Report
 - 1. Operations Report
 - 2. General Agency Updates
- B. Directors' Reports

6. New Business (Discussion and Possible Action)

- A. Appointment of Committees
- B. Consideration of Board Compensation Adjustment (Director Voigt)
- C. Consideration of support of nomination of Melody McDonald for ACWA JPIA Executive Committee* (Page 9)
- D. Consideration of Nomination of Board Member for ACWA Region 9 Board* (Page 13)
- E. Report on Discussions with San Bernardino Valley Municipal Water District on Potential Purchase of Supplemental Water

7. Topics for Future Agendas

8. Announcements

- A. Employee Guide Workshop, February 7, 2013 at 1:30 p.m.
- B. Engineering Workshop, February 11, 2013 at 1:30 p.m.
- C. Water Conservation & Education Workshop, February 13, 2013 at 1:30 p.m.
- D. Office closed Monday, February 18, 2013 in observance of Presidents' Day
- E. Regular Board Meeting, **Tuesday**, February 19, 2013 at 1:30 p.m.

9. Closed Session – (one item)

- 1. Anticipated Litigation, Subdivision (c) of Section 54956.9 (one case).

10. Adjournment

*information included in Agenda Packet

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgpwa.com (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 **1 / 2 2** the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the Board of Directors Meeting
January 22, 2013

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director
Ted Haring, Director

Directors Absent: Ray Morris, Director
Barbara Voigt, Director

Staff Present: Jeff Davis, General Manager
Thomas Todd, Finance Manager
Kenneth Falls, Operations and Maintenance Manager
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 1:30 p.m., January 22, 2013 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** President Jeter stated that Director Voigt, who is not present at today's Board meeting, had specifically requested item 6b be placed on the agenda. He recommended that item 6b be removed from the agenda due to her absence. President Jeter stated that this item will be voted on the next time it is listed on the agenda. President Jeter asked if there were any objections. There being none the agenda was adopted as amended.
3. **Public Comment:** Director Blair Ball (BCVWD) announced that construction of Phase 2 of the BCVWD recharge facility has begun.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, January 7, 2013
 - B. Approval of the Minutes of the Engineering Workshop, January 14, 2013

Director Dickson moved, seconded by Director Melleby to approve the consent calendar as presented. Motion passed unopposed.

5. Reports:

A. General Manager's Report:

1. **Operations Report: (a) Water Deliveries:** General Manager Davis reported that the Agency delivered 38 acre-feet to Little San Gorgonio (LSG) Creek ponds and 484 acre-feet to Beaumont Cherry Valley Water District ponds, for a total of 522 acre-feet so far this month. He also informed the Board that deliveries were short this month (explanation given, see item 5. A1-b & c). **(b) EBX II Shutdown:** A planned two-day

shutdown commenced this past Wednesday and Thursday for fiber-optics relocation; EBX II was back online Friday afternoon. **(c) BCVWD:** BCVWD's - Director of Operations contacted the Agency's Operations and Maintenance Manager Ken Falls on Wednesday morning to make sure that the EBX II shutdown was on schedule, indicating that BCVWD ponds were at full capacity and could not take on any more water. On Saturday, a BCVWD operator contacted SBVMWD to request that water be shut off to its facility, as the ponds were once again at full capacity; on Monday BCVWD requested flow at 8 cfs, half the normal flow. General Manager Davis explained to the Board that the Agency submits a water order two weeks in advance and to change an order at the last minute is not always possible, however the water was diverted. **(d) Precipitation/Snowpack:** At present, California is above average for precipitation, by the end of January the snowpack will be about 100% of normal.

2. **General Agency Updates:** **(a) BDCP:** General Manager Davis referred the Board to the letter that had been provided (a copy of the letter was made available to the public) that was written to the California Department of the Interior and the California Natural Resources Agency (dated 01/16/2013). This joint letter was signed by seven different water agencies (one of which is a state water contractor) opposing the draft BDCP as written, addressing unquantified (environmental) risks and the need for a conveyance as small as 3,000 cfs. He provided insight as to why these water agencies would be opposed to the draft BDCP. **(b) Banning Centennial:** As a sponsor of the Banning Centennial the Board is invited, free of charge, to attend a reception on Saturday, February 9th at 4:30 p.m. at the Banning Woman's Club. A dinner will follow the reception at a cost of \$25. **(c) EBX II Contract Extension:** General Manager Davis updated the Board on EBX II Contract Extension talks for SWC and also the Article 2 extension that only pertains to the Agency and SBVMWD. SWC have been meeting with Department of Water Resources (DWR) for over a year. At the meeting held on Friday, January 18th it was decided that key general managers will be meeting directly with Director Mark Cowin (DWR) every two weeks in Sacramento; updates will be provided to the Board accordingly. General Manager Davis was told that General Manager Jeff Kightlinger (Metropolitan Water District) spoke directly to Director Cowin (at the 01/18/2013 meeting) and stated that DWR should provide an Article 2 extension for SGPWA and SBVMWD without fear that it sets any precedent. General Manager Davis then updated the Board on the letter that the Agency sent to DWR in December requesting an Article 2 extension for SGPWA and SBVMWD. He stated that he spoke to Rob Cooke (DWR-SWP Analysis Office) concerning the letter. Due to Mr. Cooke's response, General Manager Davis suggested that he, President Jeter, and two board members meet directly with Director Mark Cowin to obtain an "official" response from DWR. President Jeter directed staff to schedule the meeting and stated that he will appoint two board members at a later time. **(d) Legislative Report:** Three bills have been introduced to the Legislature relating to the water bond that is planned to be on the ballot in 2013, one of which Sen. Lois Wolk is seeking to make substantial changes to the \$11.14 billion water. **(e) Delta Plan – Draft Environmental Impact Report (DEIR):** General Manager Davis stated that the Agency submitted a two-page comment letter on the draft EIR and that the SWC submitted a thirty-page comment letter. **(f) Resignation:** Secretary of the Interior Ken Salazar announced Wednesday, Jan. 16, that he will leave his

position by the end of March. **(g) SGPWA Workshops:** General Manager Davis proposed that the Agency hold an Employee Guide workshop on February 7th and a Water Conservation and Education workshop on February 13th. President Jeter approved the scheduling of these two workshops. **(h) Water Purchase from SBVMWD:** Director Duncan had requested an update on discussions between SBVMWD and SGPWA for the purchase of water at the last Board meeting. General Manager Davis stated that talks have been ongoing and that he will have a full update for the Board at the next Board meeting.

B. Director's Reports: Director Melleby reported that she attended the YVWD workshop on January 8th and the Beaumont Basin Watermaster meeting on January 9th.

6. New Business:

A. Consideration of Santa Ana River Conference Sponsorship: A staff report and a copy of sponsorship opportunities were included in the agenda packet. General Manager Davis stated that the purpose of this proposed Board action is to determine whether the Board wishes to sponsor this year's event. Information on who will be guest speakers and the session topics will become available at a future date. A motion was made by Director Haring, seconded by Director Duncan to wait to find out the names of individual speakers and the content of the conference prior to making a decision on sponsorship. Motion passed unopposed.

B. Consideration of Board Compensation Adjustment (Requested by Director Voigt): This item was removed from the agenda during adoption and adjustment of the agenda by unanimous consent of the Board.

C. Consideration of Supporting a Model of the Beaumont Basin: General Manager Davis stated that the Board discussed the concept of supporting a Beaumont Basin model being developed by the Beaumont Watermaster to determine the safe yield at the Engineering Workshop on January 14th and that the Board requested staff to come up with a specific recommendation. General Manager Davis recommended that the Board agree to allow the Watermaster's consultant to utilize previous Agency-funded refinements in its current modeling effort, thus saving the Watermaster approximately \$10,000. Staff also recommended that the Board authorize staff to discuss possible partnering efforts with the Watermaster on development of a Beaumont Basin model that could be used by all local parties in the future. Such discussions could include correspondence, meetings with members of the Watermaster Committee, and possibly negotiations as to what a partnership would consist of. The Board would have to approve any actions or expenditures beyond those mentioned in this recommendation. A motion was made by Director Melleby, seconded by Director Dickson to approve staff recommendation. Motion passed unopposed.

7. Topics for Future Agenda: No topics were requested for future agendas.

8. Announcements:

- A. Finance and Budget Workshop, January 28, 2013 at 1:30 p.m.
- B. Regular Board Meeting, February 4, 2013 at 1:30 p.m.
- C. Engineering Workshop, February 11, 2013 at 1:30 p.m.

9. Adjournment: The meeting adjourned at 2:35 p.m.

DRAFT – SUBJECT TO BOARD APPROVAL

Jeffrey W. Davis, Secretary of the Board
cmr

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
January 28, 2013

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director
Ted Haring, Director
Ray Morris, Director
Barbara Voigt, Director

Staff and Consultants Present:
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., January 28, 2013, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as presented.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of December, 2012 by Reviewing Check History Reports in Detail: Finance Manager Tom Todd brought to the attention of the Board two missing invoices from the Wells Fargo credit card statement, as required by Board policy. No further action was taken. After review and discussion, a motion was made by Director Morris, seconded by Director Melleby, to recommend that the Board ratify paid monthly invoices of \$718,331.04 and payroll of \$30,707.51 for the month of December, 2012, for a combined total of \$749,038.55. The motion passed unopposed.
 - B. Review and Consideration of Pending Legal Invoices for December, 2012: After review and discussion, a motion was made by Director Haring, seconded by Director Duncan, to recommend that the Board approve payment of the pending legal invoices for December, 2012. The motion passed unopposed.

- C. Review of December, 2012 Bank Reconciliation: After review and discussion, a motion was made by Director Dickson, seconded by Director Morris, to acknowledge receipt of the Wells Fargo bank reconciliation for December, 2012 as presented. The motion passed unopposed.
 - D. Review of Budget Report for December, 2012: After review and discussion, a motion was made by Director Dickson, seconded by Director Duncan, to acknowledge receipt of the Budget Report for December, 2012 as presented. The motion passed unopposed.
 - E. Review of Cash Reconciliation Report for December 31, 2012: After review and discussion, a motion was made by Director Haring, seconded by Director Duncan, to acknowledge receipt of the Cash Reconciliation Report for December 31, 2012 as presented. The motion passed unopposed.
 - F. Review of Cash Reserves Report for December 31, 2012: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to acknowledge receipt of the Cash Reserves Report for December 31, 2012 as presented. The motion passed unopposed.
 - G. Review of DWR Invoice 13-080-O Revision: Finance Manager Todd compared the original invoice #13-080-O with the revised one, noting that 12 equal payments, January through December 2013 for Maintenance had been changed to six equal payments, January through June 2013. The total amount was not changed. Officials from DWR stated the reason for the re-bill was to match revenue with expenditures for a portion of the system that was to be closed in June of 2013. Two State Water Contractors have written to DWR protesting this change.
5. **Announcements:** Director Voigt reviewed the following announcements:
- A. Regular Board Meeting, February 4, 2013, at 1:30 p.m.
 - B. Employee Guide Workshop, February 7, 2013, at 1:30 p.m.
 - C. Engineering Workshop, February 11, 2013, at 1:30 p.m.
 - D. Water Conservation Workshop, February 13, 2013, at 1:30 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 2:05 p.m.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From Director Barbara Voigt, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on January 28, 2013. The following recommendations were made:

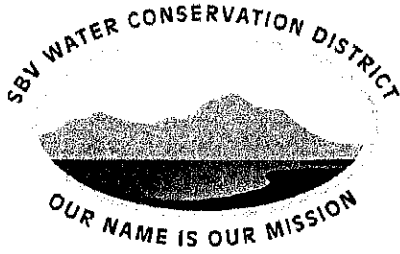
1. The Board ratify payment of Invoices of \$718,331.04 and Payroll of \$30,707.51 as detailed in the Bank Register Report for Accounts Payable and the Bank Register Report for Payroll for December, 2012 for a combined total of \$749,038.55.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$1,605.97
Bingham McCutchen LLP	586.48
Metropolitan Water District	49.34

3. The Board acknowledge receipt of the following:

- A. Wells Fargo bank reconciliation for December, 2012
- B. Budget Report for December, 2012
- C. Cash Reconciliation Report for December 31, 2012
- D. Cash Reserves Report for December 31, 2012



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

P.O. Box 1839
Redlands, CA 92373-0581
Email: info@sbvwcd.dst.ca.us
www.sbvwcd.dst.ca.us

January 22, 2013

ACWA JPIA Member Agencies

Dear General Manager:

The Board of Directors of the San Bernardino Valley Water Conservation District has nominated its Vice-President, Melody A. McDonald, to continue in her position on the ACWA/JPIA Executive Committee. Enclosed is a certified copy of SBVWCD Resolution No 486 nominating Mrs. McDonald for ACWA/JPIA Executive Committee.

Melody currently serves on the ACWA/JPIA Executive Committee, Personnel Committee, Chairs the Liability Program Subcommittee, served on the Building & Property Ad Hoc Committee, and was past chair of the Property & Workers Compensation Program Subcommittees. Melody has an institutional knowledge of all of JPIA's programs, their history, how coverage's evolved for the JPIA membership and has helped the organization grow to 188 Million in assets. Melody participates in training at various JPIA members facilities; she has personally visited and presented rate stabilization fund refund checks back to JPIA members totaling over 25 Million, since the inception of the fund. This year, JPIA has held nearly 400 training classes resulting in more than 7,700 employees receiving training. Melody believes the best claim is the one that never happened, and that there is a direct correlation between risk management, training, and minimizing losses. She pursues all her duties with a strong sense of commitment and dedication. Enclosed is her Statement of Qualifications.

The District respectfully requests your organization consider adopting a concurring resolution of nomination in support of Mrs. McDonald. Enclosed is a sample concurring resolution for your consideration in support of her nomination. Since time is of the essence, and that this will require Board action, please include this on your agenda for your next Board meeting. Please send a certified copy to:

ACWA/JPIA
Attention: Sylvia Robinson
P.O. Box 619082
Roseville, CA 95661-9082

and

San Bernardino Valley Water Conservation District
Attention: Athena Medina
1630 W. Redlands Blvd. Ste "A"
P.O. Box 1839
Redlands, CA 92374

This resolution must be received by ACWA/JPIA no later than 4:30 pm Friday March 22, 2013.

Sincerely,

Daniel B. Cozad
General Manager

Attachments

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

RESOLUTION NO. 486

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**

NOMINATING ITS ACWA/JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE

**OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")**

WHEREAS, this District is a member district of the ACWA/JPIA that participates in all three of its Programs: Liability, Property, and Workers' Compensation; and

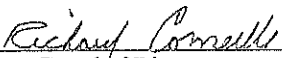
WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino Valley Water Conservation District that its member of the ACWA/JPIA Board of Directors, Melody McDonald, be nominated as a candidate for the **Executive Committee** for the election to be held on March 22, 2013.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of five other member districts to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 956661-9082, forthwith.

ADOPTED this 9th day of January, 2013.



President, Board of Directors

ATTEST:


Secretary



(Melody at her Daughter's wedding)

**Melody
Henriques-McDonald**

P.O. BOX 30197
SAN BERNARDINO, CA 92413

*(909) 793-2503 District
(909) 499-5175 cell
(909) 793-0188 fax*

**Seeking Re-Election to:
Executive Committee
of the
ACWA/JPIA**



(Melody, Dean & 5 of our 9 Grandkids)

ASSOCIATIONS

Member, Board of Directors of the San Bernardino Valley Water Conservation District (Elected), Past President, & currently Vice-President

Member, Executive Committee ACWA/JPIA

Chair, JPIA Liability Program Subcommittee

Director, ACWA/Joint Powers Insurance Authority

Past Chair & Vice-Chair, JPIA Property & Workers Compensation Program Subcommittees

Voting Member, Association of the San Bernardino County Special Districts

Member, ACWA Water Management Committee

Member, ACWA State Legislative Committee

Past Member, Board of Directors ACWA, Region 9 Chair

Past Chair, Water Management Certification Subcommittee

Past Member, California Water Quality Control Board, Santa Ana Region 8

CURRENT EMPLOYMENT

Broker/Associate, Century 21 Lois Lauer Realty
Southwest Lift & Equipment, Inc. (Heavy Duty Vehicle Lifts)

PROFESSIONAL ASSOCIATIONS & LICENSES

Redlands Association of Realtors
California Real Estate Broker's License
Arizona Real Estate Broker's License

ORGANIZATIONS AND SOCIETIES

Highland Chamber of Commerce
San Bernardino Chamber of Commerce
Immanuel Baptist Church Highland, CA
BSF International

EDUCATION

San Gorgonio High School, 1976
Western Real Estate School, 1989
Graduate, Special Districts Board Management Institute, 1997

RESOLUTION NO. 2013-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, the San Gorgonio Pass Water Agency is a member of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to the ACWA/JPIA's Executive Committee, three member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the San Bernardino Valley Water Conservation District, has requested that this agency concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Gorgonio Pass Water Agency, that this agency concurs with the nomination of Melody McDonald of the San Bernardino Valley Water Conservation District to the Executive Committee of the ACWA/JPIA.

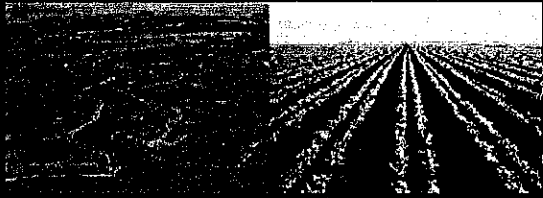
BE IT FURTHER RESOLVED that the Agency Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

Adopted this 4th day of February, 2013.

John Jeter
President

Attest:

Jeff Davis
Secretary



MEMORANDUM

Date: January 24, 2012

To: ACWA Region 9 Member Agency Presidents and General Managers
(sent via e-mail)

From: ACWA Region 9 Board

The Region 9 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 9 for the remainder of the 2012-2013 term. The Board is seeking candidates to fill two Board Member vacancies.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 9 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 9. The members of the Region 9 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 9 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; and the Region 9 Rules and Regulations (attached) and complete the following steps:

- **Complete the attached Nomination Form**
- **Obtain a Resolution of support from your agency's Board of Directors**
- **Submit the requested information to ACWA as indicated by March 25, 2013**

The vacancies are in the Arid designated area of the Region 9 and the Board strives to fill the vacancies within that area. Please see attached Region 9 Rules and Regulations for agencies listed in that area. The Region 9 Board will make their appointment shortly thereafter and will inform the region of the results.

If you have any questions, please contact ACWA Member Services Group Manager at tiffanyg@acwa.com or (916) 441-4545.



REGION BOARD CANDIDATE NOMINATION FORM

Name of Candidate: _____

Agency: _____ Title: _____

Phone: _____ Fax: _____

E-mail: _____ ACWA Region: _____ County: _____

Region Board Position Preference: (If you are interested in more than one position, please indicate priority – 1st, 2nd, and 3rd choice)

- Chair _____ Vice Chair _____ Board Member _____

Agency Function(s): (check all that apply)

- Wholesale Sewage Treatment Flood Control
 Urban Water Supply Retailer Groundwater Management / Replenishment
 Ag Water Supply Wastewater Reclamation Other: _____

Describe your ACWA-related activities that help qualify you for this office:

In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.

I acknowledge that the role of a region board members is to attend the meetings of the Region Board during my term of office; including participating in ACWA's Outreach Program, region activities, regular and special meetings and conference calls, as well as other ACWA functions to set an example of commitment to the organization.

*I hereby submit my name for consideration by the _____,
 (Please attach a copy of your agency's resolution of support/sponsorship for your candidacy.)*

 Signature Title Date

RESOLUTION NO. 2013-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN GORGONIO PASS WATER AGENCY
PLACING IN NOMINATION _____
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 9 BOARD MEMBER**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY AS FOLLOWS:

A. Recitals

- (i) The Board of Directors (Board) of the San Gorgonio Pass Water Agency does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).
- (ii) _____ has indicated a desire to serve as a Board Member of ACWA Region 9.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY,

- (i) Does place its full and unreserved support in the nomination of _____ for the Board Member position of ACWA Region 9.
- (ii) Does hereby determine that the expenses attendant with the service of _____ in ACWA Region 9 shall be borne by the San Gorgonio Pass Water Agency.

Adopted and approved this 4th day of February, 2013.

(Nominee Name), (Title)
San Gorgonio Pass Water Agency

(SEAL)

ATTEST

Jeffrey W. Davis, Secretary

I, Jeffrey W. Davis, Secretary to the Board of Directors of San Geronio Pass Water Agency, hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the 4th day of February 2013, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

Jeffrey W. Davis, Secretary to the
Board of Directors of
San Geronio Pass Water Agency



Association of California Water Agencies

Since 1910

Leadership • Advocacy • Information • Service

THE ROLE OF THE REGIONS

Mission:

ACWA Regions will provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background:

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

The primary charge of regions:

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist with association membership recruitment at the regional level.
- To take positions recommending specific action to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.
 - *Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
 - Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.

- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.
- Appoints representatives to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- In the absence of the chair and in partnership with the chair, exercises the powers and performs duties of the region chair.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member:

- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.
- Will participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.

ACWA Region 9
Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair and vice chair shall be elected, one from each area, and the positions shall be rotated between the Western and Arid areas of Region 9.

The chair will appoint a secretary to the Board if one is deemed necessary.

When possible, alternates should be selected from the same Arid or Western regions as their corresponding chair or vice chair.

Western area which shall include:	Arid area which shall include:
<ul style="list-style-type: none"> • Beaumont-Cherry Valley WD (Beaumont) • Chino Basin WCD (Montclair) • Chino Basin Watermaster (Rancho Cucamonga) • City of Corona Dept of Water and Power (Corona) • Crestline Village WD (Crestline) • Crestline-Lake Arrowhead WA (Crestline) • Cucamonga Valley WD (Rancho Cucamonga) • DWP, City of Big Bear (Big Bear Lake) • East Valley WD (San Bernardino) • Eastern MWD (Perris) • Elsinore Valley MWD (Lake Elsinore) • Inland Empire Utilities Agency (Chino) • Jurupa CSD (Mira Loma) • Lake Arrowhead CSD (Lake Arrowhead) • Lake Hemet MWD (Hemet) • Monte Vista WD (Montclair) • Rancho California WD (Temecula) • Riverside County FC & WCD (Riverside) • Riverside Public Utilities (Riverside) • San Bernardino Valley MWD (San Bernardino) • San Bernardino Valley WCD (Redlands) • San Gorgonio Pass WA (Beaumont) • Santa Ana Watershed Project Authority (Riverside) • West Valley WD (Rialto) • Western MWD (Riverside) 	<ul style="list-style-type: none"> • Apple Valley Foothill CWD (Apple Valley) • Apple Valley Heights CWD (Apple Valley) • Bard WD (Winterhaven) • Big Bear Area Regional Wastewater Agency (Big Bear City) • Big Bear CSD (Big Bear City) • Big Bear MWD (Big Bear City) • Bighorn-Desert View WA (Yucca Valley) • Coachella Valley WD (Coachella) • County of San Bernardino, Special District D (Victorville) • Desert Water Agency (Palm Springs) • Heber PUD (Heber) • Hi-Desert WD (Yucca Valley) • Idyllwild WD (Idyllwild) • Imperial ID (Imperial) • Joshua Basin WD (Joshua Tree) • Mariana Ranchos CWD (Apple Valley) • Mission Springs WD (Desert Hot Springs) • Mojave Water Agency (Apple Valley) • Palo Verde ID (Blythe) • Phelan Pinon Hills CSD (Phelan) • Pinyon Pines CWD (Mountain Center) • Twentynine Palms WD (Twentynine Palms)

Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The Region 9 board will set all region meetings.

Any member wanting to add an agenda item for consideration at any Region 9 meeting must submit the information to be discussed at least 48 hours in advance of the meeting to the region chair to ensure that both sides of the issue will be present for consideration and understanding. However, a majority vote of those present, after a quorum is established, may provide for immediate consideration of an issue.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Vacancy

Should a vacancy occur in the region chair position, the alternate chair shall assume the position.

Should a vacancy occur in the region vice chair position, the alternate vice chair shall assume the position.

When filling a chair or vice chair vacancy, where possible the board will fill the position with a candidate from the correct Arid or Western regions.

Should a vacancy occur in either the alternate chair or the alternate vice chair positions, the region chair shall appoint a replacement from the remaining board members with concurrence from the region board.

Should a vacancy occur in any of the other three remaining board positions, the region chair shall appoint a replacement from a member agency within the appropriate designated area with concurrence from the region board.

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to six individuals; and shall have the same number of members from each Western and Arid areas.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and

regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 9 Rules & Regulations can be amended by a majority vote at any region meeting following advance written notice to member agencies.